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MINISTRY OF LANDS AND PHYSICAL PLANNING

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Date: 9th March, 2018

The Secretary/ Chief Executive
Public Service Commission
P.O.BOX 30095 – 00100
NAIROBI



INTERNSHIP OPPORTUNITIES AVAILABLE AT THE MINISTRY OF LAND AND PHYSICAL PLANNING

The Ministry of Lands and Physical Planning seeks to engage twenty (20) qualified and highly motivated interns to undertake their internship programmes in departments/ sections as follows:

1. Land Surveyor (2 POSTS)

For appointment to this position, an intern must have the following minimum requirements:

- a) Bachelor's Degree in Land Surveying, Photogrammetry, Geomatics, Cartography, Geomatic Engineering, Technology in Geomatics, Technology in Geo- informatics, Geo- spatial Engineering, Philosophy in Technology (Survey) or any other relevant qualification from a recognized institution;
- b) Be computer literate

2. Land Adjudication and Settlement Officer (2 POSTS)

For appointment to this position, an intern must have the following minimum requirements:

- a) Bachelor's Degree in Geography, Agriculture and Human Ecology Extension, Agriculture and Home Economics, Sociology or Community Development from a recognized institution or any other relevant qualification from a recognized institution;

- b) Be computer literate

3. Valuer (3 POSTS)

For appointment to this position, an intern must have the following minimum requirements:

- a) Bachelor of Arts Degree in Real Estate Management, Land Economics or any other relevant qualification from a recognized institution;
- b) Be computer literate

4. Land Administration (2 POSTS)

For appointment to this position, an intern must have the following minimum requirements:

- a) Bachelor's Degree in Law, Geography, Economics, Agricultural Economics or any other relevant qualification from a recognized institution;
- b) Be computer literate

5. Land Registration Officer (2 POSTS)

For appointment to this position, an intern must have the following minimum requirements:

- a) Bachelor Degree in Law, Diploma in Law from the Kenya School of Law or a Social Science Degree from a recognized institution;
- b) Be computer literate

6. Physical Planner (2 POSTS)

For appointment to this position, an intern must have the following minimum requirements:

- a) Bachelor's Degree in Urban and Regional Planning, Urban Planning or Town Planning from a recognized institution or any other equivalent and relevant qualification from a recognized institution;
- b) Be computer literate.

7. Librarian (1 POST)

For appointment to this position, an intern must have the following minimum requirements:

- a) Bachelor's Degree in Library and Information Science, Library studies, Library and Information Studies, Education (Library Science) or any other equivalent and relevant qualification from a recognized institution

8. Public Communications Officer (2 POSTS)

For appointment to this position, an intern must have the following minimum requirements:

- a) Bachelor's Degree in Mass Communication Journalism, Public Relations, Communication Studies, Media Studies, Photojournalism or any other equivalent and relevant qualification from a recognized institution
- b) Bachelor's Degree in Design (for the position of Web/ Graphic Designer)

- c) Be Computer literate

9. Information Communication Technology (ICT) Officers (2 POSTS)

For appointment to a position in this section, an intern must have the following minimum requirements:

- a) Bachelor's Degree in Mathematics, Economics and Statistics, Commerce, Physics or any other ICT related discipline with a bias in information communication technology

10. Human Resource Management and Development – (2 POST)

For appointment to a position in this section, an intern must have the following minimum requirements:

- c) Bachelor's Degree in Human Resource, Business Administration (Human Resource Management), Personnel Management or any other relevant qualification from a recognized institution.

OR

Bachelor's Degree in any Social Science and Post graduate Diploma/Degree in Human Resource/Personnel Management, Industrial Relations or any other relevant qualification from a recognized institution.

- d) Be computer literate.

Other requirements that successful interns will be required to have are:

- a. A valid Police Clearance Certificate (Certificate of good conduct) from the Directorate of Criminal Investigations;
- b. Personal accident insurance to cover for personal risks lasting for the period of the internship;
- c. Medical insurance cover by the National Hospital Insurance Fund (NHIF) or any other reputable medical insurance firm;
- d. Copy of National Identity Card (ID) or copy of Passport;
- e. A copy of PIN certificate from Kenya Revenue Authority; and
- f. Recommendation letter from the Institution.

INTERNSHIP PERIOD Twelve (12) Months.

All the applicants must fulfil the requirements of Chapter 6 of the Constitution of Kenya (2010) on Leadership and Integrity. Equal opportunities will be accorded, and therefore people living with disabilities, women and those from marginalized areas are encouraged to apply.

Candidates who meet the above requirements should download and fill out an application form from Public Service Commission of Kenya Internship link (www.publicservice.go.ke) and submit together with copies of certificates to the address below or hand deliver to the **Human Resource Management Registry, Ardhi House, 11th Floor, Wing A** so as to reach the office on or before **30th March, 2018**.

The Principal Secretary

Ministry of Lands and Physical Planning

P. O. Box 30450 – 00100

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Only shortlisted candidates will be contacted. Canvassing will lead to automatic disqualification.


A. O. Nyakiba

For: Cabinet Secretary